

Registered Manager

Place of work: Woodleigh, Warrington	Effective from: As soon as you can
Hours of work: 37	
Pay: £34,343.40 - £36,305.88	Contract type: Permanent
You will be supported by: Head of Services	Your team will include: Senior Enablement workers and Support Workers
Benefits: Development opportunities, performance related bonus, employee-owned shares, cycle to work scheme, 5 weeks holiday	

Catalyst Choices – who are we?

To put it simply, we are the catalyst for innovative and personalised care.

We provide services for adults with additional needs, including learning disabilities, as well as older people and those with dementia.

As the Catalyst Choices family, we are a specialist, independent, employee-owned organisation based in Warrington and its surrounding areas.

We are driven by choice. We're flexible. We're collaborative and, we are forward-looking – everything you need in a place of work!

Who are we looking for?

At Catalyst Choices, we are looking to grow our family with compassionate people who genuinely want to make a meaningful difference to someone's life in care.

Through our all our services, whether that be Day Opportunities, Extra Care Housing or Residential Care, we want you to build trusting relationships as a Registered Manager and pledge a promise to do what you can to make the lives of everyone we support as enjoyable and as safe as possible.

Our pledge to you? Well, we pledge to make sure you are developed and encouraged as a key member of the Catalyst Choices Family. We take care of our own, and you will be no exception.



The important bits and the responsibilities...

Help us to make a difference:

- Be sure your service area meets, and indeed exceeds, the requirements of the Health and Social Care Act 2008 (Regulated Activities) Regulations 2010, Contract Inspections and CQC Guidance. Maintaining a rating of “Good” or above.
- We need you to own delivering your business area budget. Effectively us resources across all financial areas whilst showing you’re committed to cost effectiveness and value for money.
- Work positively and proactively with the Senior Management Team, participate in the strategic development of Catalyst Choices and OP/LD service provision. You will also develop and implement strategies for the planning and delivery of quality and innovative services which will expand your business area.
- Show that the service is delivering person centered care and support to all individuals within service area, through care plans with clear outcomes on how we have achieved this. Empowering individuals to live as independently as possible, promoting choice, dignity and respect.
- To lead and manage a staff team that embrace change, are compliant with Catalyst Choices purpose, visions, values and guidance set out within the company Handbook.
- To ensure the effective use of Catalyst Choices IT and technology throughout your team. You will make use of programs such as mock inspection toolkits and self-assessment quality audits, where you can continually review your compliance and keep up with changing legislation.

We will also need you to:

- Responsibility for the premise management and safe working environment. Compliant with all H&S legislation. To put into place systems to ensure healthy working practices and that staff receive relevant information/ training/ mentoring to fulfill their H&S responsibilities.
- To shape and empower a team to deliver exceptional services to their customers whilst embracing company purpose, visions and values.
- Ensure your service area meets all CQC Standards – Responsive, Safe, Effective, Caring and Well Led.
- To respond to all safeguarding/ whistleblowing alerts appropriately and in line with Safeguarding policy.
- To grow and develop services through increasing delivered hours and maximising referral opportunities.



- To produce monthly management reports and attend management meetings, where appropriate.
- To ensure that there is a coordinated and consistent approach to service provision that is cost effective and efficient, whilst making best use of resources.
- To implement and maintain an effective quality assurance program which promotes high quality, best practice and continuous improvement of the service area.

What we need from you:

- We want you to help promote a positive, happy, personal and professional profile within the local community. We want everyone to know how great you are and therefore, how amazing Catalyst Choices are.
- We also want you to make sure the home is a nice place for everyone to be. Clean, tidy, odour free and generally in good order.
- We want someone who matches our organisational values and lives them every day inside and outside of the workplace:
 - Collaboration: We work together to design and bring to life personalised and innovative care packages.
 - Ownership: We embrace accountability in our roles, looking for ways to solve problems and find solutions.
 - Openness: We're open to change, to new ideas and new ways of doing things for our customers.
 - Growth: We're focussed on continually growing and developing as individuals.

